

Enroll or Be Defaulted

Previous year's elections (including waivers) do not automatically roll over to the new plan year. As a result, all eligible employees should log into the system during the group's open enrollment window and either elect coverage or waive coverage during that time. If employees do not enroll during the group's enrollment period, employees will be placed on the group's chosen default medical plan at the "Employee Only" tier level.

Exception: Defaulting of employees into medical benefits only applies to a group's open enrollment – new hires are not defaulted into coverage at the end of their new hire enrollment window.

Upcoming Events

This is our **last training until next Fall**, when we release our new training schedule. RSVP for training at avenueh.com/news/item/93.

Phase IV Training:

May 14 @ 9-11 am — Utah State Capitol, Aspen Room

UPP Training:

May 14 @ 11-12 am — Utah State Capitol, Aspen Room

Phase IV training is required for brokers to maintain Avenue H credentials.



Announcing...New Website



We are ecstatic about our new website, see it for yourself at avenueh.com

Invoicing and Payments

Payments are done on the 26th of each month (except May and August). We encourage brokers to inform the employers to login and review their monthly invoice and banking information to confirm it is accurate.

If the funds draw was unsuccessful, employers will receive a delinquency notice. Employers can work with Certifi to arrange for payment. The employer may prevent receiving the notice if they log on and review their payment method and invoice for amount due.

Any Employee Record Changes?

PlanSource is the system of record for all employee elections with Avenue H. Any changes in coverage must be administered through the enrollment system. As a result, carriers will not process any paper change forms that you send directly to them requesting the adding of a baby, a change in spouse's coverage, or an address change. After processing, the updates will then be relayed to our participating carriers.

Enrollment Portal News

FYI: PlanSource now has a 30 minute time out period of inactive use.

FYI: PlanSource will be down on Saturday, April 25 from 6 am– 6 pm.

FYI: 3rd Quarter rates will be available in the quote tool on May 1.

Mobile App...It's Here!!

Avenue H's benefits and enrollment system vendor, PlanSource, has recently released a mobile app. To begin using the app, search for "PlanSource Mobile" in the App Store and download it to your device. This app is only compatible on apple products. Once employees enroll in coverage, they can download and log in to the app. The app allows them to view their confirmation statement and scan their ID card. They can also opt to receive messages from their broker when it is time to enroll.

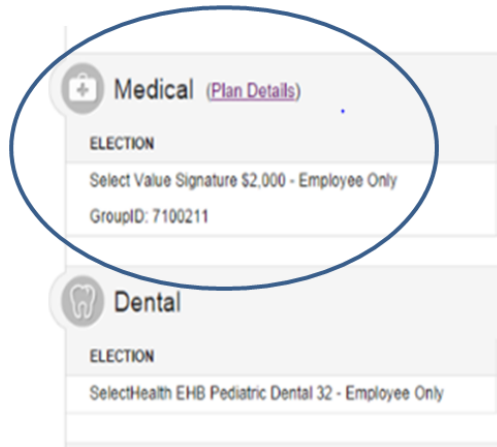
It's Easy to be GREEN

No applications required,
Avenue H takes place
entirely online!

Accessing Group IDs

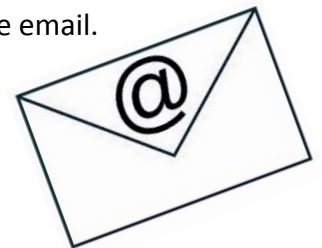
If an employee needs to locate their group ID, they can refer to their confirmation statement. This can be found when they log into their portal and select the option to "View My Full Benefits Summary".

If available, the group number is located under the medical portion of the benefits summary. An administrator can also access this confirmation statement through their portal by selecting the applicable employee and viewing the benefits on the page. To print, download the benefit summary by clicking the red, Adobe PDF symbol.



Why am I Getting This???

Are you receiving marketing email notifications from PlanSource? Some of you may find them interesting and helpful and others may not. If you prefer not to receive these notifications you can choose to "opt out" by selecting a link at the bottom of the email.



Monthly Feature—PlanGrade



As a health insurance professional, you know that employee benefits compliance is a complicated and a moving target. The ACA has only made this target even harder to hit. That's why we're excited to announce a relationship with PlanGrade (www.plangrade.com). As easy as PlanGrade has made benefits compliance, it's even easier for employers participating with Avenue H because of PlanGrade's custom integration with rules and plan offerings.

PlanGrade is a fully automated, benefits compliance web application that will help employers avoid penalties and fines. PlanGrade automates many aspects of benefits compliance. It starts by identifying what applies to an employer, and then lays the compliance foundation for free. This means that POP documents, ERISA Wraps, and Section 125 documents are prepared at no cost. PlanGrade then maps out the next twelve months with an employer's action items, which can range from electronic distribution of SPDs and required notices, to filings and updates as regulatory changes occur. For a subscription fee, PlanGrade will even handle these action items for an employer. We know how important it is for you to protect your clients and to make your own work as efficient as possible. We feel this integration is a great way to do both. If you would like to learn more about PlanGrade, you can check them out and get your free plan documents [here](#).